

GUIDELINES FOR A NEW SPECIALTY LICENSE PLATE CATEGORY

Organization Application Process:

NAME OF ORGANIZATION: _____

NAME OF CONTACT PERSON: _____

ADDRESS OF CONTACT PERSON: _____

PHONE NUMBER(S): _____

Please indicate at least one current member of the General Assembly who would sponsor legislation to authorize the special registration plate.

Please indicate a description of the proposed plate, including a draft copy of the plate design. Also, please select **one** of the following plate background options to be approved by legislation:

☐ Logo Only -the dimensions of the logo are 3 ¼ inches high by 3 ½ inches wide. This requires a minimum of 300 applications. (available on a First in Flight, First in Freedom, or National/State Motto background). Please circle the desired background to be printed on the first 300 plates in accordance with the required applications to be submitted.

☐ Full background – this requires a minimum of 500 applications. Please refer to form MVR-27PPAT which is listed on the DMV website for format specifications.

Please indicate the proposed fee of the plate. If the fee is in excess of \$10.00, indicate the additional fee amount and describe the proposed use of the proceeds. Also include the name and address where funds are to be distributed that derived from the sale of the plate.

Once approved by legislation the final artwork for the plate design must be submitted within 60 days electronically to dmvspraw@ncdot.gov. The electronic file should be vector art in Adobe Illustrator CS6 or older.

The minimum required paid applications must be collected by the organization before submitting to NCDMV for approval and issuance of the plate. The fee amount of the check or money order submitted by the person, organization, or legal entity seeking the plate must equal to the number of paid applications.

If the plate is not authorized by legislation, DMV will refund the fees collected back to the organization.

We, (name of organization) _____ state that we have obtained the required minimum number of paid applications and will submit the list of purchasers and final artwork to the division within 60 days of legislation authorizing the requested special registration plate becoming law.